

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
8	06/11/18	Open	Action	05/30/18

Subject: Authorizing the Solicitation of Bids for Elevator Maintenance and Repair Services

ISSUE

Whether or not to authorize the Solicitation of Bids for Elevator Maintenance and Repair Services.

RECOMMENDED ACTION

Adopt Resolution No. 18-06-_____, Authorizing the Solicitation of Bids for Elevator Maintenance and Repair Services.

FISCAL IMPACT

This action does not involve the expenditure of funds. The contract award, which will involve the expenditure of federal operating funds, will be presented to the Board as a future action.

DISCUSSION

On August 26, 2013, two contracts were awarded and executed for Elevator Maintenance and Repair Services to: Otis Elevator for the East and West Watt/I-80 Elevators; and, Elevator Industries, Inc. for other SacRT elevators. The contracts were initially awarded for 3 years, extended to 5 years by exercise of options, and will expire in September 2018.

These contracts have provided for regularly-scheduled repairs and maintenance work. The elevators include hydroelectric elevators, one dumbwaiter elevator, and one light rail station passenger lift. As the elevators continue to age, SacRT must perform preventive maintenance and repairs to keep the elevators in working condition. SacRT does not have sufficiently qualified personnel to perform the necessary work in-house.

The solicitation document is an Invitation to Bid, where the recommendation for award will be on a per-elevator basis for bidders submitting the lowest responsive bid and award up to 8 contracts (one for each elevator/lift). If a Bidder is the lowest bidder for more than one elevator, it will be awarded a single contract that includes all elevators for which it is the lowest bidder. Pursuant to the Disadvantaged Business Enterprise (DBE) regulation in 49 CFR Part 26 and SacRT's DBE Program, due to the narrow scope of work and because there are no subcontracting opportunities on this contract, no DBE participation goal has been set for this contract.

Staff recommends the Board authorize the solicitation of bids for Elevator Maintenance and Repair Services.

Approved:

Presented:

Final 06/05/18

General Manager/CEO

Director, Construction Management

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RESOLUTION NO. 18-06-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 11, 2018

AUTHORIZING THE SOLICITATION OF BIDS FOR ELEVATOR MAINTENANCE AND REPAIR SERVICES

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Invitation to Bid for Elevator Maintenance and Repair Services is hereby approved and authorized for release.

THAT, the Invitation to Bid be advertised pursuant to provisions of the SacRT Procurement Ordinance.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary